



**EDMONTON
LOGOS SOCIETY**

Parent Representative: Description of Position

The Parent Representative role is vital to the Logos Society board. As the Parent Representative, you will communicate the activities of your school's Logos Program to the Society, as well as the activities of the Society to Logos parents, administration, and Parent Council at your school.

The Parent Representative is chosen at the local school level, in whatever manner the Principal or School Council chooses.

Time Commitment:

1. Be able to attend the monthly Society meetings, or send a substitute, for the term of one year.
2. Be available to attend 3 local school functions during the year: Meet the Teacher, Open House, and the last chapel at your school (grade 6/9 graduation).
3. Communicate with the Board online (minimal commitment): email, Google Docs, etc.

Responsibilities:

1. Be familiar with the Edmonton Logos Society Bylaws & Handbook.
2. Report to meetings of the Board regarding activities in the Logos Program at your school.
3. Convey to the principal any matters discussed by the Logos Board that are of interest and relevance to your school.
4. Communicate to Logos parents by reporting to your School Council and/or through the Logos section of the school newsletter/website/SchoolZone any matters discussed by the Logos Board that are of interest and relevance to your school.
5. Communicate with the Logos Newsletter Editor any school activities that are of interest for the greater Logos Program.
6. Be prepared to acquaint Logos parents with the various outcomes of the Logos program.
7. Be prepared to encourage parents at your school to volunteer on short-term society committees.

This is a perfect position for someone who wants to be involved in their child's school program and has a few hours a month to spare in the evenings or during the day (online communication can be done in your pajamas!).